

LAKE COUNTRY SCHOOL DISTRICT 2023-2024



BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING MINUTES MAY 20, 2024

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a regular BOARD OF EDUCATION MEETING will be held on Monday, May 20, 2024, at 5:45 p.m. in the Library at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County.

A. CALL TO ORDER - The meeting was called to order by Peter Maurer at 5:45 P.M.

1. Pledge of Allegiance
2. Roll Call: Jhawn Newman, Monique Henry, Peter Maurer, Matt Sherman Stephen Maurer, *Chad Schraufnagel (Administrator), Melissa Schoeder (Director of Business Services), Nicole Brown (District Secretary), Approximately 19 staff/community members*
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda (Newman/S Maurer) 5-0

B. SCHOOL BOARD ORGANIZATIONAL MEETING

1. *Appointment of a temporary chairperson*

Peter Maurer nominated Chad Schraufnagel to serve as temporary chairperson. Matt Sherman seconded the motion. 5-0

Chad Schraufnagel nominated Nicole Brown to serve as a temporary clerk. Steve Maurer seconded the motion. 5-0

2. *Determine/affirm the procedures that will be used to elect officers (Policy 141-Rule (amend, suspend, or follow)*

Jhawn Newman motioned for secret ballots. Pete Maurer seconded the motion. 5-0

3. *Election of board officers (Policy 141)*

President:

Monique Henry nominated Steve Maurer, Steve declined the nomination.

Matt Sherman nominated Pete Maurer, Pete accepted the nomination.

Board voted using a secret ballot. 4 votes for Pete Maurer, 1 Abstain. Pete Maurer accepted the position.

Vice President:

Steve Maurer nominated Matt Sherman, Matt accepted the nomination.

Jhawn Newman nominated Monique Henry, Monique accepted the nomination.

Board voted using a secret ballot. 3 votes for Matt Sherman/2 votes for Monique Henry. Matt Sherman accepted the position.

Treasurer:

Matt Sherman nominated Jhawn Newman, Jhawn accepted the nomination.

Board voted using a secret ballot. 3 votes for Jhawn Newman, 2 Abstain. Jhawn Newman accepted the position.

Clerk:

Jhawn Newman nominated Steve Maurer. Steve accepted the nomination.

Board voted using a secret ballot. 5 votes for Steve Maurer. Steve Maurer accepted the position.



4. Officers delegation of ministerial and administrative duties to non-board members.
Pete Maurer: All in favor of approving the delegations as presented on the document provided in the board packet titled 2024-2025 Delegation of Duties motion all in favor of approving. 5-0
5. Determine/affirm the board's committee structure (Policy 185)
6. Designation of board committees (Policy 185)
Pete Maurer designated Pete Maurer Policy Committee chair, Matt Sherman Finance Committee chair, Jhawn Newman Building and Grounds Committee chair, Steve Maurer Curriculum and Instruction chair.
7. Appoint the board's representative for determining the composition of the CESA board of control
Pete Maurer asked if there were any members of the board interested. No one committed. Pete Maurer appointed himself as CESA 1 representative.
8. Appoint the board's WASB delegate
Pete Maurer asked if there were any members of the board interested. Monique Henry agreed. Pete Maurer appointed Monique Henry as WASB representative.
9. Determine/affirm dates of the board's regular monthly meetings (currently held on the 3rd Monday of each month, unless otherwise noted)
Monique Henry requested the meeting night be changed so that it does not fall on the same date as the City of Delafield. Board discussed and will keep the same, 3rd Monday.

C. CITIZEN COMMENTS

Melissa Vernon requested conversational meetings to be set up by Chad Schraufnagel so that the community could learn more information without the rules of a regular board meeting. She would like everyone to work together on the upcoming strategic plan.

D. ADMINISTRATIVE REPORTS

1. Staff and Student Updates/Presentations - None
2. Administrator's Report/Memo - Chad Schraufnagel referred to his board update email.

E. COMMITTEE REPORTS

1. Curriculum & Instruction (Stephen) - No Meeting
2. Policy (Peter) - Upcoming meeting with Neola
3. Building and Grounds (Jhawn) - Met last week as SitelogIQ presented information. The scope of work for the project has been requested.
4. Finance (Matt) - Met last week as Eric from PMA discussed bond options.

F. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body. Items are presented to the Board in written form in the Board's packet of supplemental materials.

1. Approval of Minutes - Special Board Meeting April 8, 2024
2. Approval of Minutes - Regular Board Meeting April 15, 2024
3. Approval of Minutes - Special Board Meeting April 19, 2024
4. Approval of Minutes - Special Board Meeting May 8, 2024
5. Approval of April 2024 Vouchers and Credit Card Statements

Peter Maurer asked if any board members would like any items removed from the consent agenda. There were none. Motion to approve (S Maurer/Newman) 5-0.



G. DISCUSSION ITEMS

1. NEOLA Presentation by Tim Onsanger
Tim Onsanger presented information about NEOLA from a slideshow. NEOLA could be used for updating policies and ensuring legal backing.
2. Funds raised by parent group for the band teacher position
Jennifer Ting informed the board that 81 families have raised \$65,321 to fund band/band lessons for the next school year. Jhawn Newman suggested that the families establish a non-profit organization and consider the legal implications before providing the funds to the district.

H. NEW BUSINESS

1. Resolution 1119 authorizing the approval of invoices requiring board approval. **See Resolution 5-0**
2. Resolution 1120 authorizing the approval of the math curriculum quotes. **See Resolution 5-0**
3. Resolution 1121 authorizing the approval of the Career Readiness Data **See Resolution 5-0**
4. Resolution 1122 authorizing the approval of the WI DPI Pupil Nondiscrimination Self-Evaluation Report for Fall 2023 **See Resolution 5-0**
5. Resolution 1123 authorizing the approval of insurance plans for 2024-2025.
6. Resolution 1124 authorizing the approval of MJ Care School Staffing Agreement. **See Resolution 5-0**
7. Resolution 1125 authorizing the approval of the 2024-2025 Preliminary Budget. **See Resolution 5-0 See Resolution 5-0**
8. Resolution 1126 authorizing the approval of school lunch and snack milk fee for the 2024-2025 school year. **See Resolution 5-0**
9. Resolution 1127 authorizing Lake Country School District to pay the expense of an Early Childhood Licensure program. **See Resolution 5-0**

I. MOTION TO ADJOURN

Respectfully submitted, Nicole Brown, District Secretary

Reviewed by Stephen Maurer, Clerk **6/4/24**



Resolution authorizing the approval of invoices requiring board approval

School Board Resolution #1119

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the following invoices to be paid:

1. CESA 1 Invoice 0012400167 in the amount of \$8,422.19 for Special Education Teacher
2. Frontline Education Invoice INVUS200515 in the amount of \$6,479.42 for absence & substitute management software
3. Skyward Invoice 0000230295 in the amount of \$8,532 for financial management license fees.
4. Skyward Invoice 0000229494 in the amount of \$5,083 for student management license fees.
5. Waukesha County Treasurer Invoice 2024-2003005 in the amount of \$4,726.05 for DARE program.

Date: May 20, 2024

Motion by: Jhawn Newman

Seconded by: Steve Maurer

Action: 5-0

Resolution authorizing the approval of the math curriculum quotes

School Board Resolution #1120

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the following math curriculum quotes:

1. McGraw Hill Everyday Math 2 year bundle for grade 5 in the amount of \$4,507.07.
2. Savvas EnVision Math 1 year license for grade 6 in the amount of \$2,268.

Date: May 20, 2024

Motion by: Steve Maurer

Seconded by: Pete Maurer

Action: 5-0



Resolution authorizing the approval of the Career Readiness Data

School Board Resolution #1121

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the Career Readiness Data, presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment A, and authorizes administration to submit the data to the WI DPI.

Date: May 20, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: Heather Thurin spoke on the report. 5-0

Resolution authorizing the approval of the WI DPI Pupil Nondiscrimination Self-Evaluation Report Fall 2023

School Board Resolution #1122

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the *Pupil Nondiscrimination Self-Evaluation Report for Fall 2023*, presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment B, and authorizes administration to submit the report to the WI DPI.

Date: May 20, 2024

Motion by: Steve Maurer

Seconded by: Pete Maurer

Action: 5-0



Resolution authorizing the approval of insurance plans for 2024-2025

School Board Resolution #1123

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the following insurance plans, presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment C, for 2024-2025.

1. CENTIVO Health Insurance
2. Delta Dental
3. Delta Dental Vision
4. The Standard

Date: May 20, 2024

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: Melissa Schoeder presented.

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the following insurance plans, presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment C, for 2024-2025.

5. CENTIVO Health Insurance
6. Delta Dental
7. Delta Dental Vision
8. The Principal

Motion by: Jhawn Newman

Seconded by: Matt Sherman

Action: 5-0

Resolution authorizing the approval of MJ Care School Staffing Agreement

School Board Resolution #1124

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the MJ Care, Inc. School Staffing Agreement effective during the 2024-2025 school year for physical therapy services.

Date: May 20, 2024

Motion by: Steve Maurer

Seconded by: Matt Sherman

Action: 5-0



Resolution authorizing the approval of the 2024-2025 Preliminary Budget

School Board Resolution #1125

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the 2024-2025 preliminary budget presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment D.

Date: May 20, 2024

Motion by: Jhawn Newman Seconded by: Matt Sherman

Action: Melissa Schoeder presented from a slideshow. 5-0

Resolution authorizing the approval of school lunch and snack milk fee for the 2024-2025 school year.

School Board Resolution #1126

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the school lunch fee in the amount of \$3.40/lunch and the 5K-3rd grade snack milk fee in the amount of \$60/year for the 2024-2025 school year.

Date: May 20, 2024

Motion by: Jhawn Newman Seconded by: Pete Maurer

Action: Melissa Schoeder presented from a slideshow. 5-0

Resolution authorizing Lake Country School District to pay the expense of an Early Childhood Licensure program.

School Board Resolution #1127

BE IT RESOLVED that the Board of Education of the Lake Country School District does hereby approve the Lake Country School District to pay the expense of an Early Childhood Licensure program for Leslee Klapka in the amount of \$4,700 per agreement presented to the Board in written form in the Board's packet of supplemental materials and labeled Attachment E.

Date: May 20, 2024

Motion by: Steve Maurer Seconded by: Matt Sherman

Action: Chad Schraufnagel explained the cost difference in using CESA vs having a licensed teacher. 5-0